

## Check In Day – Summer 2023

We are so excited to welcome you to Glacier View Ranch this summer! Our team has been hard at work to ensure your camper has the best experience possible this week. To ensure a safe and healthy summer, we are continuing our Sunday camper check in as a “drive thru” process. To ensure a timely and seamless check in, we ask that all our families come prepared. In addition, we ask that you please plan on your camper’s check in taking roughly one hour.

Directions to Camp – 8748 Overland Road, Ward, CO, 80481

For detailed directions, please visit [rmcyouth.org/camperparents](http://rmcyouth.org/camperparents)

Here’s what you can do to make check in day a breeze:

- **PAPERWORK** – Log on to your online camp account and make sure all of your paperwork is completed, accurate, and signed.
- **FINANCE** – Have your camper’s registration paid in full.
- **MEDICATIONS** – Have any medication outside of your camper’s luggage.
- **ARRIVAL TIME** – Arrive within your scheduled time slot (arriving early or late will result in longer wait times for you and everyone else).
- **MINDSET** – Enjoy the process! We know dropping your camper off for a week in the mountains can come with stress and nerves, but if you come with the right mindset and some good tunes to play in the car, it can be a fun family experience.

### Check In at a Glance

#### **WELCOME**

At the beginning of our driveway you will be greeted by our friendly staff who will direct you up the driveway to the guard shack.

#### **PAPERWORK**

At the camp guard shack, our staff will check the ID of the primary contact for your camper, hand over your camper’s paperwork folder, and get your camper their pre-ordered t-shirt (if applicable). You will then be directed from there.

#### **FINANCIAL & MISSING PAPERWORK**

If you have not completed all of your paperwork, forms, and uploads, or have not settled your financial balance, you will be directed to our summer camp office. Please note that this will prolong your time during the check in process.

#### **MEDICAL**

You will be directed to the proper medical station, one with a drop off for camper medication and one for campers with no medications. Families with multiple campers will go to the medication station if one or more campers have meds. Each station will have a head lice check where your camper will get out of your vehicle to be checked.

#### **VILLAGE DROP OFF**

You will be directed to either the boys and/or girls village to drop off your camper. At this point, our village directors will officially check your camper into our care. You will be able to meet your

camper’s counselor and say goodbye to your camper. Our incredible camp staff will help your camper bring their luggage to their cabin.

**CAMP STORE**

We are so excited to welcome our camper families to our camp store! Once you have dropped off your camper, we welcome you to visit our camp store. Here you can do a little shopping, add money to your camper’s account, and purchase a flash drive that will be filled with photos and videos of the week.

**CAMPER MAIL**

If you have any camper mail (letters, care packages, etc.) you will be able to drop this off at the east end of our Summer Camp Office on your way out. Please make sure all camper mail includes your camper’s first and last name, cabin, and day of delivery.

**WAITING LOT**

There will be designated waiting lots with limited capacity for “emergency” situations.

**TIME SLOTS**

If you are dropping off multiple campers that have different time slots, please arrive during the time slot of the first cabin listed. If you are not able to arrive during your designated time slot, please email [summercamp@rmcsda.org](mailto:summercamp@rmcsda.org) to request a “late check in.” There will be a limited number of late check in times available.

<b>ARRIVAL TIME</b>	<b>BOYS CABIN</b>	<b>GIRLS CABIN</b>
2:00pm-2:10pm	Apache & Blackfoot	Cherokee & Shoshoni
2:20pm-2:30pm	Shawnee & Mohican	Cheyenne
2:40pm-2:50pm	Sioux	Chippewa
3:00pm-3:10pm	Pawnee	Hopi
3:20pm-3:30pm	Comanche	Ute
3:40pm-3:50pm	Zuni	Pima
Late Check In		

We’re looking forward to seeing you on your camper’s Check-In Sunday!